



MINUTES

**ANTHONY, TEXAS
REGULAR TOWN COUNCIL MEETING**

Monday, January 23rd, 2023

**TOWN OF ANTHONY, TEXAS TOWN HALL
401 WILDCAT DR ANTHONY, TEXAS**

5:30 P.M.

Agenda is available online at <http://townofanthony.org/category/government/agendas/>

Please silence or turn off all electronic devices in Anthony, Texas Town Hall

A. CALL MEETING TO ORDER-Meeting began at 5:34 PM

This is a duly called regular council meeting of the Town of Anthony, Texas posted in accordance with Section 551.002 and 551.041 of the Open Meetings Act of the Texas Government Code. Public participation during the portion of the agenda for public comment is limited to that portion only, except that if a citizen's comments relate to a topic or subject covered under an agenda item, the citizen shall wait to speak until the agenda item comes up for discussion. At all other times during the council meeting, the audience shall not enter into discussion or debate on matters being considered by the presiding officer.

B. QUORUM CHECK -PRESENT

Mayor Romero ___ Mayor Pro Tem Alfaro ___ Councilman Chavez ___

Councilman Weeks ___ Councilman Garcia ___ Councilwoman Flores ___

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

Mayor led the Pledge of Allegiance

D. PUBLIC COMMENT- Let the record show that no one signed up for public comment.

To speak to Council during public comment

- Speakers are limited to 2 minutes, a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Town Council on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Town Hall at 915.886.3944 during business hours.



E. ANNOUNCEMENTS:

- Public Works Department- Retirement Plaque for Heber Jaquez- **Mayor recognized Heber Jaquez for his retirement from Town of Anthony official January 23rd. Heber Jaquez was presented with a plaque for his 22 ½ years with the Town.**

F. APPROVE THE MINUTES OF THE FOLLOWING ANTHONY TOWN COUNCIL MEETINGS:

- November 9th, 2022 Regular Town Council Meeting- **Motion passed by 1st Councilman Garcia 2nd by councilman Chavez**
- November 28th, 2022 Regular Town Council Meeting- **Motion passed by councilman Chavez and councilman Garcia**
- December 12th, 2022 Regular Town Council Meeting- **Motion passed to table for next Town meeting. 1st councilman Chavez and 2nd councilman Garcia.**

G. REGULAR ITEMS

1. Discussion, consideration, and action on a variance for a rear porch on 613 Angela Lane
Mr. Carreon is proposing to make a porch in the backyard of his home. Proposition is going in 10ft of the rear property line. He currently has 37Ft to property line from the house, The required set back is 25ft. Ron said it can be built 12ft to 25ft long with no problem. Code also allows 180sq ft rear encroachment for an open patio less additional 7ft giving him giving 19ftoverall, the variance he is asking for 8ft to have a 27ft porch within the 10ft of property. Mayor asked Ron for his recommendations and Ron stated he recommends being approved. Motion passed by 1st councilwomen Flores and 2nd councilman Weeks.
2. Presentation on inventory list for the public works department and administration department
Kelly stated her and Alma had gone last week to public works to do inventory for all their larger equipment and vehicles and so on, it is being done for the entire town. She said once the chief comes back she will get with him on his portion for the police department as well. Kelly stated town didn't really have an asset listing she took to create a paperwork from the insurance company of items they insured such as larger equipment and vehicles and so forth. With this it has been broken down between vehicles, equipment, property and will be adding computers in there since town got new computers at the beginning of fy. Val has that information. Once they use that she will start the appreciation schedule of what the auditors require. Kelly stated there was no major issues. Valerie provided council the minutes that were approved for the Halloween and Christmas decorations she provided Kelly with that info. Valerie let council know that we are currently working in creating this list to enforce as seen with other organizations of secret bar codes of computers with the company name when it get checked out at the moment is not out there but that's the idea. Emails were sent out with the attachments.
3. Discussion, consideration, and action on updating fees for special events, food trucks, mobile vendors, application and permits for park rentals at the Anthony Municipal Park. **-Valerie attached the old and new applications to be overlooked with the price increased. In example, Rental fees were increased. Permits fees were increased. Electricity was increased and so on basically all fees went up. Stated deposits are refundable once we get confirmation that park was left clean with no damages. Councilmen Weeks asked what is the time frame for parties, Valerie stated it is within park hours. Usually during winter hours parties are allowed until**



8 they have an extra hour to clean up. Major said we will be come back to council about rental use fee for larger baseball park. Esteban verify parks hours were correct winter hours to end at 9Pm and summer from 8am-10pm. Motion passed by councilman Chavez and 2nd by councilwomen Flores. Motion carries 5-0.

4. Discussion, consideration, and action on Master Design Engineering Services Agreement with AECOM Technical Services, Inc. for on-call engineering services for years 2023-2026 with fully loaded hourly rates **-Recently approved in 2021 never finalized it or signed it off. With everything going on with the water and sewer major wants to make sure on call engineers services agreement signed off officially FY2023-2026. In 2021 council approved a 3 years contract instead of two years. Motion to approved by 1st councilman Chavez and 2nd by councilman Garcia. Motion carries 5-0.**
5. Discussion, consideration and action on Resolution 2023-07-0123 Designating Meeting Dates of the Town Council for the 2023 Calendar Year – **Valerie brought back to council to make the change the meeting times formal from 6:30pm to 5:30pm. Motion to approved by councilman Chavez and 2nd by Mayor Pro Tem Alfaro. Motion carries 5-0.**
6. A Resolution 2023-05-0123 of Anthony, Texas, authorizing the award of professional administration services provider contract for the program 2023-2024 Community Development Fund from the Texas Community Development Block Grant (TxCDBG) Program of the Texas Department of Agriculture (TDA) – **Valerie did the Procurement for the administration services proposal A1C proposal for strandsworks. Motion to approved 1st councilman Garcia and 2nd councilman Chavez. Motion carries 5-0.**
7. A Resolution 2023-06-0123 of Town of Anthony, Texas, authorizing the award of engineering services provider contract for the program 2023-2024 Community Development Fund from the Texas Community Development Block Grant (TxCDBG) Program of the Texas Department of Agriculture (TDA)- **Valerie mentioned that the Town received 4 proposals for engineering the highest will be the winner for the engineering’s services. Kelly named the 4 companies; Quantam Engineering, ACOM Engineering, ESCO International and CSA Design group. Mayor, Esteban and Nate had a questionnaire with a number of questions as work experience, work performance, capacity to perform with a numerical rating for each company. The below scoring was Quantam engineering, then ESCO International, CSA Design group and highest score ACOM with 280 Points. Mayor clarified for records purposes that there is a protocol process on when they submit the documents packet and the deadline for the packet was at 12pm January 23rd,2023. Motion to approved by councilman Chavez and 2nd Mayor pro Tem Alfaro. Motion carries 5-0.**

H. TOWN’S LIAISONS REPORTS

1. Finance – **Funview might not fully start until October because they want to make sure they have everything in order and correct.**
2. Municipal Court- **Nothing to report**
3. Police & Fire- **Nothing to report**
4. Streets- **Esteban didn’t have the January report ready. Mayor touched basics of TASA call for projects right now, Mayor states back in 2017 they submitted an application**



had several errors street improvement, sidewalks for pedestrians and bicycle lanes. While they had submitted 5 different projects to get for safe routes to school that filled in to repair sidewalks. This time around they revised and changed the safe route project and made one big call for projects all together. Project was submitted and hope to hear back around May.

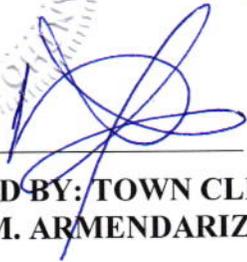
5. Parks- No reports on park- Esteban stated they been keeping up with the omar station with the new pump.
 6. Water & Sewer- Mr. Garcia talked to Esteban regarding the new station. And make sure the water pump works. The mayor says the screen is out if it's not properly working. its important because that helps collect rags and debris from going into the rest of the plant. If not fixed it will cause problems with the rest of the plant. The proposal presented showing how much it would be to replace it, a total of \$94,400 with an 8-month replan. With unit being 10 years old and having heavy used due to the pandemic. Public works says they will spend more time servicing the plant. Valerie mentioned the girls were doing good at getting payments this month only 35 Cutoffs. 25 residents and 10 businesses, a total of 35 were in the cutoffs list. Valerie recognized Sylvia was helping her a lot with the water and sewer.
 7. Administration- Mayor mentions that we were awarded 1.9 million dollars for the new police department, new municipal building, and evacuation site. And Recognizing Congress woman Veronica Escobar for pushing thru with helping get the award.
- I. **ADJOURN MEETING** – Meeting adjourned by Mayor at 6:18pm. Motion Approved by councilman Chavez and 2nd by councilwomen Flores.

MINUTES PASSED AND APPROVED ON 27 DAY OF MARCH 2023



{seal}


APPROVED BY MAYOR BENJAMIN C. ROMERO JR.


SUBMITTED BY: TOWN CLERK
VALERIE M. ARMENDARIZ